

## EXPERIENCE

### Casual Technician, CARLISLE COLLEGE: SEPTEMBER 2015-PRESENT

I currently work as technician on a casual basis for Carlisle College. My responsibilities there include setting up and managing an equipment rental system, supporting the students on various projects and their edits and managing the media equipment and occasionally taking classes on editing software and equipment. It is a role I enjoy greatly and has allowed me to expand my own skillset.

### Waiter/Social Media Manager, ZEST WHITEHAVEN: June 2013-September '15

In June 2013 I joined the Zest Whitehaven company as a waiter. It could often be a high pressure job as the establishment was often extremely busy from open to close. In 2014, I also undertook the role of social media manager, which involved promoting the company and dealing with customer enquiries/complaints via social media mediums such as Facebook, Twitter & Instagram.

### Co-Owner, CHADA PRODUCTIONS: May 2012-September '15

In 2012, I co-founded a small video production company. Over three years I worked with 50+ clients, including Carlisle City Council & New Balance, plus numerous weddings and live events. Through running a business, I learnt many transferrable skills such as finance management, customer service and the importance of deadlines.

### Work Experience, RAWCUT TV: 2012

In 2012 I spent several weeks at RawCut TV in Soho (*Police Interceptors*, *Neighbourhood Blues*) Tasks involved researching for new programmes in their development department, logging for editing and assisting with editing.

## PREVIOUS PROJECTS

### REVELATION: 4K Documentary, 2015-16

For the last 12 months I have been working on a feature length 4K documentaries for a client. This has now been released online and is due to be entered into several festivals.

### THE DEMON BARBERS: Music/Promotional Video, 2015.

During January 2015, I began paid work experience with a client of Marked Film Productions. The client was a folk band called The Demon Barbers, who were looking to produce a music video to promote their new tour and album. Within my role at Marked I would assist with producing the video and edit it with the director. The role of editing under direction was a great learning curve for me- while I had edited many times before. While at times I found it to be a rather high-pressure experience, I gained a lot from the experience.

### NEW BALANCE: Promotional Video, 2014.

In 2014, I shot footage for the shoe company New Balance, who were looking at producing some footage for staff training videos. The footage was sent to America for editing. The collaborative nature of this project meant I had to use efficient communication skills throughout and meet the tight deadlines of my colleagues in America.

## EDUCATION

- **RAVENSBOURNE- BA (Hons), Digital Television Production, 2015-18**

I am currently studying Digital Television Production at the prestigious Ravensbourne University in Greenwich, London. My studies so far have included location and studio shooting, factual narratives, studio drama and broadcast theory. I am currently writing a research paper into how TV News has changed over the last 25 years and it's future.

- **CARLISLE COLLEGE– Level 3 Media production, 2013-15**

In 2013 I joined Carlisle College to study a national diploma in Creative Media Production at Level 3. The course is of a highly practical nature and I have learnt a number of important skills, including media and marketing. However, I also liaised and worked with a number of real life clients, allowing me to pick up people skills and how to deal effectively with clients. I finished my course with the grade of Triple Distinction Star- the highest grade available.

- **KESWICK SECONDARY SCHOOL – GCSEs, 2008-13**

In 2008 I began at my secondary school, Keswick. There I studied my GCSE's from 2012-13.

## SKILLS

I have excellent knowledge of Microsoft Office and similar software packages. I am competent on both Windows OS and Mac OS. I am extremely organised when it comes to managing myself and individuals. I have experience in completing risk assessments, as well as producing schedules, transport, call sheets and similar documents for projects. I have always prided myself on my customer service/people skills, which have on a number of occasions been noticed and commended by customers and colleagues. I have experience in maintaining and managing a number of professional social media accounts. I hold a full UK drivers license and I am fully DBS checked.

## REFERENCES

Please find character and work references attached from

- Emma Andalcio at Zest Whitehaven
- Edward Cooper at Carlisle College
- Bill Rudgard at RawCut TV

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Examples of previous projects, further testimonials and more information on my past work can be viewed on my website- [www.charliestonefilm.com](http://www.charliestonefilm.com)